



BSRUN MEMBER UNIVERSITIES

Dear Representatives of BSRUN Member Universities,

We are pleased to send you information on the 4th Plenary Meeting of the Baltic Sea Region University Network in Tallinn, March 24 – 25, 2006. The information is also available on the BSRUN web site at <http://bsrun.utu.fi>. The agenda will be sent in late January.

The plenary meeting starts at 9.30 (registration at 9.00) on Friday, March 24. The meeting venue is the Conference Hall of Tallinn University at Uus-Sadama 5, room 218. The timetable is as follows:

Registration and coffee	9.00 – 9.30
Session	9.30 – 12.00
Lunch	12.00 – 13.00
Session	13.00 – 14.30
Coffee break	14.30 – 15.00
Session	15.00 – 17.00
Reception in Town Hall	19.00 – 21.00

The second day – March 25 is reserved for tours and excursions for those interested.

Registration

The registration fee of the plenary meeting is **50 EUR**.

You will find the **registration form** in the attachment. Please return the completed form by e-mail or fax **before February 10, 2006** to the International Relations Office of Tallinn University. Those needing visa invitations, please, provide the necessary information by the same deadline.

Accommodation

Rooms have been booked March 23 – 26 at special rates in three hotels: Reval Hotel Olümpia, Reval Hotel Central and Reval ExpressHotell. Please book your accommodation by contacting the hotel directly, using the attached hotel reservation form. **Deadline for reservation is February 10, 2006**. Please acquaint yourself with the cancellation policy to avoid any possible problems.

We expect you to arrive on March 23. If you are interested in participating in tours and excursions, you can stay till Sunday noon, March 26 at the special rates provided by the hotels.

Please do not hesitate to contact us if you have any further questions.

We are looking forward to seeing you in Tallinn!

Sincerely,

Marvi Pulver
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